

Bachelor of International Business Administration (BIBA)

AY 2024 – 2025

Assessment Methods

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Summary

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1. Scale of Evaluation

| Grade | Mark | English Definition |
|-------|-----------------------|---|
| A | From 16 to 20 | Excellent |
| B | From 14 to 15,99 | Very Good |
| C | From 12 to 13,99 | Good |
| D | From 11 to 11,99 | Satisfactory |
| E | From 10 to 10,99 | Sufficient |
| Fx | From 6 to 9,99 | Fail but could have been caught up with more work |
| F | Less than 6 or absent | Fail |

2. Assessment Method

Some examples of evaluation methods:

| Mid-Term examination or continuous assessment | Final Examination | Total |
|---|-------------------|-------|
| 40% | 60% | 100% |

Or

| Mid-Term examination or continuous assessment | Final Examination | Total |
|---|-------------------|-------|
| 50% | 50% | 100% |

Or

| Mid-Term examination or continuous assessment | Final Examination | Total |
|---|-------------------|-------|
| 30% | 70% | 100% |

Or

| Mid-Term examination or continuous assessment | Final Examination | Total |
|---|-------------------|-------|
| 100% | - | 100% |

Or

| Mid-Term examination or continuous assessment | Final Examination | Total |
|---|-------------------|-------|
| - | 100% | 100% |

The assessment method is described in the syllabus and explained by the teacher during the course. The teacher can combine multiple types of assessments for each course.

3. Allocation of marks, grades and credits

The courses are grouped into teaching units (TU).

To pass a Teaching Unit, students must:

- Achieve a minimum average of 10 out of 20 at the teaching unit

AND

- Achieve a minimum of 8 out of 20 in each component of the teaching unit

Students who obtain an average of min. 10 out of 20 per teaching unit overall (with each individual course within the teaching unit requiring a min. of 8 out of 20 to pass) will get the grade corresponding to the mark for each course (see scale of evaluation above) and the corresponding credits.

4. Compensation rule

When a student achieves a min. average of 10 out of 20 in a teaching unit, with a mark between 8 and 9,99 out of 20 in one or more of the courses of the teaching unit, the mark of the failed course(s) can be compensated. In that case, the compensated course will bear the mention "COMP > Yes". The credits of the course are awarded.

Students who score under 8 in a course are invited to take a second session (re-sit) of the final exam. The mark obtained by the student in the second session of the exam will replace any mark obtained beforehand for the said course. Whatever the mark obtained in the second session of the final exam (if 10 or above), the grade for the course will be "E", and the credits will be awarded. Marks between 8 and 9,99 can be compensated (see above). The course is failed if the mark cannot be compensated or if the mark is below 8.

ECTS credits are allowed when the students achieve the min. average mark of 10 out of 20 and the grade "E" in the course.

When the mark for a course cannot be compensated, then the grade for the component will be Fx or F (Fail), and no credits can be awarded.

Students who fail a max. of 10 ECTS in a given academic year are allowed to re-sit the exam of the concerned course(s) in the following academic year. This process is called AJAC (Ajourné, autorisé à continuer/Adjourned, allowed to continue).

AJAC is not accessible to Exchange students.